

# Director's Report

May 10<sup>th</sup> – June 13<sup>th</sup>, 2022

## COVID-19 Pandemic

- The library resumed closing at 9:00pm on Tuesday, May 31<sup>st</sup>, 2022. (Monday through Thursdays).
- Two staff members have tested positive for Covid.
- Self-test kits have been donated by Assemblyman David McDonough's office

## Top Level Renovations/Quiet Study Area

The project has been designed by BBS Architects and has received SED approval on 9-15-21. Permit is valid till 9-15/24. *(no change in status from last month)*

## NYS State Construction - Roof Replacement Project:

- NYS is reviewing member library 2022 Construction Aid applications. Once the review is complete, applications will be forwarded to DASNY for further review. *(no change in status from last month)*
- See attached correspondence from the NYS DOL.

## \$60K SAM Grant

No report

## Elevator Project

- The [online application portal](#) for \$34 million in FY 2022-2023 State Aid for Library Construction Program was opened on June 8. NLS's allotment of the funds is \$2,000,945. I registered for the June 13<sup>th</sup> information session on the application process.
- I filled out the **Intent to Apply** on May 18, 2022
- Conference Call with BBS on June 14, 2022 in the afternoon.
- I will be attending an Information Session on Monday, June 13, 2022.

On Wednesday June 1, 2022 TKE pumped out 206 gallons of water from beneath the elevator. This was done at no charge and as a courtesy.

## PSEGLI

- Called PSEGLI to request a rebate for the Dawn to Dusk Lighting. The closest I have come to a commercial account rep is what PSEGLI is now known as "Light Solutions." Also known as "Business Solutions Center". I called PSEGLI last week requesting a rebate for when the DTD light was purportedly out and we were being billed for. I have a follow-up call this Monday June 13, 2022.

### **Other Facilities Issues**

Have been in contact with vendors concerning:

*Lighting:* Keith Kluge of Mag-LED, Inc. would be willing to meet with the CIC to discuss their lighting proposal.

*Carbon Monoxide Detectors:* As of May 24, Keith Ryan indicated: “Let me check with the Engineer for the Plans and the Installation Manager on the Parts”

*Sprinkler System:* On May 10, 2022 Modern Sprinkler unclogged an existing inspector’s test connection on the existing dry system

*Backflow Prevention Assembly Test:* On May 19, 2022 a tester inspected and passed the 2 check valves on the Backflow Prevention Assembly

### **Budget & Trustee Vote**

May 17<sup>th</sup> – Budget Vote & Trustee Election Results:

Budget Passed: 1,395 (76%) – 450 (24%)

John Scaparro: 1,406 Votes

### **Electronic Monitoring Law**

See attached Memorandum from our Attorney (May 5, 2022) regarding the Electronic Monitoring Law.

### **EFASE (Entertainment for a Saturday Evening) 2022**

We have all the sponsorship checks except for Edward Jones (it is in the mail).

### **FOIL Request**

See attached FOIL Request

### **Incident**

Workers Comp Claim (see attached)

### **Insurance**

Anna Olmedo and Jay DiPalma (new account rep) visited the Library on May 19, 2022 to review

- Worker’s Comp Claim (see attached)
- Insurance review
- Tour of building

### **Library of Things**

The Library added to the *Library of Things*:

- Jenga – Wood Blocks
- Connect Four game

Policy: New Business

### **Ransomware**

Our accountant David Tellier was asked: “Should the SPL consider establishing a ‘reserve fund’ for a ransomware attack/demand and/or for the cost to restore the computer system? If so, how much?”

Response: “I am not sure as I have not seen that as being something that a Board has reserved for, doesn’t mean it’s not a good idea. Only thing is that it wouldn’t be a reserve as that is not an allowable reserve under NYS so it would have to be a Board assignment of funds.”

### **Strategic Planning**

- I have spoken with Nicole Scherer, NLS Assistant Director, about the next round of Strategic Planning. January through March works best for her. I propose a three year plan- ’23-’25
- Surveys: attached are surveys from four libraries.

Next Board Meeting (Monday) July 11<sup>th</sup>, 2022, **7:00pm**.

*Respectfully submitted by Frank McKenna, Director*